



## 11<sup>th</sup> IAS Conference on HIV Science (IAS 2021)

### Terms & Conditions for Media Delegates

#### **Definitions**

These Terms & Conditions for Media Delegates are valid for every person registered as a media delegate to the 11th IAS Conference on HIV Science (IAS 2021) (hereinafter referred to as “**the conference**”), to be held virtually from 18 to 21 July 2021.

All references to the age of a person, mentioned in this and other conference documents, refer to the age of that person as of 18 July 2021, unless otherwise specified.

All references to a date or a deadline, mentioned in this and other conference documents, refer to the Central European Time Zone (CET).

All references to the IAS mentioned in this and other conference documents refers to the International AIDS Society, registered and based in Geneva, Switzerland. The International AIDS Society is the organizer of the IAS Conference on HIV Science and hosts the conference secretariat.

#### **Media registration and accreditation**

##### *Application process and requirements*

Media delegates must register online by submitting both the media registration form as well as the required supporting documents. Only applicants who have submitted both the registration form and the supporting documents will be considered. Only qualified journalists and media organizations will be accredited.

To be able to register as a media delegate, you must be at least 18 years old. You may be asked to present an official identity card stating your age.

Journalists, photographers, videographers and community educators who are either employees of or on assignment for a recognized print, radio, broadcast or online consumer, medical, community-based or AIDS service organization-sponsored media outlet are eligible to apply for complimentary media registration.



To apply for a media accreditation, the following supporting documents must be submitted:

1. Letter from your editor stating the purpose of your assignment at IAS 2021 (on official company letterhead).
2. Two articles on HIV/AIDS topics with your byline, written within the last year (URLs or scanned copies of print pieces are accepted). Note, if original articles are not in English, please provide an English translation for review.
3. A copy of your current press badge. If you do not have a press card, your editor must state this clearly in the above letter.

Please note: Communications support professionals attached to a recognized HIV research, advocacy or policy organization, whose work is not directly related to supporting media coverage of presentations at IAS 2021 are not considered media and must register as a regular delegate.

#### *Application review*

To be accredited as a media delegate for IAS 2021, all required media documentation must be submitted and approved by the IAS 2021 - Registration team. Your media application will be processed only upon receipt of the fully completed registration form and verification of the requested supporting documents. The IAS 2021 - Registration team will thoroughly check and verify all submitted applications. Additional credentials may be requested before accreditation is approved. Please allow a minimum processing time of 14 days to receive confirmation of your registration. The IAS 2021 - Registration team cannot take responsibility for delays or delivery failure of supporting documentation. Your media registration will only be confirmed once we have received and approved your completed registration form and required supporting documentation. As the number of media registrations is limited, media registration is not guaranteed.

The registration for media delegates includes access to IAS 2021, a compelling combination of virtual sessions and satellites, the virtual exhibition and poster areas, interactive networking opportunities, as well as the media area and virtual press briefings for the duration of the virtual conference period.

#### **Registration confirmation**

There is no registration fee for accredited media delegates.

A registration confirmation will be sent by email once the IAS 2021 - Registration team has received the fully completed registration form and after all required supporting documents have been provided and approved.

#### **Registration name change**

A name change to an existing media registration is not possible. The granted media registration must be cancelled and the new media delegate must register and submit the required documents.

#### **Cancellation policy**

Notification of cancellation must be made in writing and sent to the IAS 2021 - Registration team by email. The cancellation will not be effective until a written acknowledgement from the IAS 2021 - Registration team is received.



### **Cancellation of the conference**

In the event that the conference cannot be held or is postponed due to events beyond the control of the IAS (incl. force majeure) or due to events which are not attributable to wrongful intent or gross negligence of the IAS, the IAS cannot be held liable by delegates for any damages, costs, financial losses, any other losses incurred, etc.

### **Modification of the programme**

The IAS reserve the right to modify the programme, which is published as an indication only.

### **Data protection and sharing of contact details with third parties**

The IAS will collect, process, transfer and store delegates personal data only for (i) the preparation and execution of the 11th IAS Conference on HIV Science (IAS 2021) conference and (ii) the preparation of future International AIDS Society and International AIDS Conferences. Data protection is warranted in accordance with the Swiss Data Protection Act and the Tele Service Data Protection Act. Delegates' personal data will be retained securely and only be accessible on a 'need to know' basis by duly authorized persons.

The data of delegates registering for IAS 2021 entered in the Conference Account (i.e. full first and last name(s), date of birth, email, home country) will be shared with the following entity (i.e. third party), in countries which legislation might not ensure an adequate level of data protection:

- IAS 2021 - Registration team, c/o K.I.T. Group, Germany
- The IAS 2021 Virtual Platform Provider

The delegates herewith authorize the IAS to collect, process and transfer their personal data to the above listed third parties and authorities. The delegates further expressly acknowledge and agree that any personal data disclosed in connection with the Conference Account and registration form will be subject to the laws of the country where it is transferred and may not be covered by Swiss law. The IAS cannot assure delegates that the laws and regulations in the recipient country will necessarily offer the same level of confidentiality or data protection as under Swiss law and may require the above listed third parties and/or authorities to whom the personal data is transferred, to disclose all or any part of the personal data to other authorities or third parties.

The IAS will nevertheless contractually ensure that delegates' personal data will be processed by the above listed third party to the same extent as it is authorized for itself under Swiss law. The IAS will also ensure that all third parties which will process delegates' personal data have implemented appropriate technical and organisational measures to protect delegates' personal data against accidental or unlawful destruction or accidental loss, alteration, unauthorised disclosure or access, and which provide a level of security appropriate to the risk represented by the processing and the nature of the data to be protected.

K.I.T. Group will collect and store all personal data for the preparation and execution of IAS 2021, and not use the personal data for any other purposes.



When registering, delegates are asked to complete the online registration form providing, for example, full name, address and email address, etc. The collected information is required to process and complete the booking (including sending a booking confirmation email). All data will be saved and processed in compliance with the EU General Data Protection Regulation (EU-GDPR). All data will be stored and processed in accordance with the applicable data protection regulations, in particular the Basic Data Protection Regulation DSGVO (Regulation (EU) 2016/679) and the Federal Data Protection Act (BDSG).

If the participant chooses to pay for the booking(s) by credit card, credit card information (e.g., credit card type and number, CVC code, expiry date, name of the credit card holder) will also be collected. In order to protect and safeguard the personal data provided to K.I.T. Group, K.I.T. Group has implemented and uses appropriate business systems and procedures. For example, the credit card information is transmitted through a secure server protocol, which encrypts all your personal and credit card details. The encryption method used is the industry standard "Transport Layer Security (TLS)" technology. Our TLS certificate has been issued by [utn.usertrust.com](https://utn.usertrust.com). The payment service provider of the International AIDS Society is used for data processing within the scope of the payment procedure for credit card use.

Furthermore, K.I.T Group has implemented and use security procedures and technical and physical restrictions for accessing and using personal information. Only authorized employees are permitted to access personal information for performing their duties in respect of our services. The K.I.T Group server and network are protected by firewalls against unauthorized access and K.I.T Group has intrusion detection systems that monitor and detect unauthorized (attempts to) access to or misuse of the servers.

In addition, data might be passed on to third parties unless otherwise explicitly indicated by the attendee. Your contact details will only be forwarded in accordance with Art. 6 sec. 1 lit a-f GDPR:

- (a) given consent,
- (b) performance of or entering into a contract,
- (c) compliance with a legal obligation,
- (d) protection of vital interests of data subject or another natural person,
- (e) public interest or exercise of official authority,
- (f) legitimate interest of data controller.

For further information please read the IAS [privacy policy](#).

Further information on data protection (the rights as a data subject to information, objection, withdrawal of consent, blocking and deletion of personal data) can be found in the registration data protection information. Personal data is generally only stored within the scope of the statutory storage obligations. If you have any data protection queries, please contact the data protection officer of K.I.T. Group (e-mail [datenschutz@messe-berlin.de](mailto:datenschutz@messe-berlin.de)).



### **Conference Embargo Policy**

All IAS 2021 abstracts are released to delegates and media under a strict embargo policy. A detailed breakdown of embargo procedures for different types of abstracts is available on the [IAS 2021 conference embargo policy page](#).

All conference participants, presenters and media commit to adhere to this policy when they apply for conference registration.

### **IAS Principles and Values of Conference Participation**

By attending IAS 2021, delegates agree to comply with the IAS Principles and Values of Conference Participation. The full policy is available on the conference website.

### **Liability**

The IAS shall be held liable in the framework of a duty of care as a respectable business according to statutory provisions. The liability of the IAS - for whatever legal reason - shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by this. The delegate shall take part in the conference at his/her own risk. Oral agreements shall not be binding if these have not been confirmed in writing by the IAS.

### **Fulfilment and jurisdiction**

This Terms & Conditions for Media Delegates and the rights of the Parties hereunder shall be governed by and construed in accordance with the laws of Switzerland, without regard to choice of law rules.

Any dispute, controversy or claim arising out of, or in relation to, this Terms and Conditions for Delegates shall be resolved by arbitration in accordance with the Swiss Rules of International Arbitration of the Swiss Chambers' Arbitration Institution in force on the date on which the notice of arbitration is submitted in accordance with these Rules. The number of arbitrators shall be one. The seat of the arbitration shall be Geneva. The arbitral proceedings shall be conducted in English. The arbitration shall be conducted in accordance with the provisions for Expedited Procedure.

Click [here](#) for further information on the IAS' copyright, disclaimer and privacy policies.